



DEPARTMENT OF THE NAVY
OFFICE OF THE ASSISTANT SECRETARY
(FINANCIAL MANAGEMENT AND COMPTROLLER)
1000 NAVY PENTAGON
WASHINGTON, DC 20350-1000

MAR 27 2009

MEMORANDUM FOR DISTRIBUTION

Subj: 2008 BANK AND CREDIT UNION RECOGNITION

Encl: (1) 2008 Department of the Navy Bank and Credit Union of the Year Awards
Nomination Form

1. Annually, the Office of the Assistant Secretary of the Navy (Financial Management and Comptroller) (OASN(FM&C)) recognizes the on-base financial institutions (bank and credit union) that provided exceptional service to military and civilian personnel. This recognition is based on recommendations submitted by base commanders.
2. Commands may nominate on-base financial institutions by providing justification clearly illustrating why the on-base financial institution should receive this honor. Recommendations should provide specific examples of actions taken by the on-base financial institutions during calendar year 2008. The following criteria will be used to evaluate nominations:
 - a. Service above and beyond normal requirements
 - b. Special services provided at command request
 - c. Financial education, participation in and support of the Military Saves campaign within Navy and Marine Corps commands, and any financial counseling services
 - d. Actions taken to combat predatory lending practices
 - e. Community Support
 - f. Professional attitude/financial leadership
 - g. Demonstrate current* operating agreement exists (provide a copy with the nomination package).
 - h. Contact information of the Bank/Credit Union Liaison Officer


***Note:** Per the DoD FMR Volume 5 Chapter 34, Operating and Lease Agreements shall be reviewed every five years.

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Greater attention will be focused on the criteria in subparagraphs (c) and (d). These two evaluation factors are important to the DON maintaining the highest level of mission and financial readiness.

3. Nominations should be received in the OASN (FM&C) not later than 8 May 2009. Due to periodic delays in the mail, nominations (with cover memorandum from the Commander (or designee)) should be submitted by electronic mail whenever possible, or by facsimile. Widest dissemination of this announcement is requested.

4. My points of contact are Ms. Lessie Shuler and Mr. Michael Miller. They may be reached at (202) 685-6738, lessie.shuler@navy.mil, and (202) 685-6752, michael.b.miller.ctr@navy.mil, respectively.



MARK E. EASTON
Deputy Assistant Secretary of the Navy
(Financial Operations)

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**2008 Department of the Navy Bank and Credit Union of the Year Awards
Nomination Form**

Submitted By: [Rank/Grade and Name]
[Office Symbol]
[Installation and Address]
[Commercial Telephone (DSN Prefix)]

Nominee ("X" whichever applies): _____ Bank _____ Credit Union

Financial Institution: [Name]
[Address]
[Address]
[Address]
[Installation Banking Liaison Officer Name and DSN]

About [Financial Institution Name]

(Concise 1- 3 paragraphs about the financial institution)

Summary of Accomplishments

Use any format desired, up to five pages, to communicate how the financial institution identified and addressed the personal and professional financial challenges of the base population. Pay particular attention to categories contained within the memorandum since awards are heavily weighted in those categories.

Email completed packages (with cover memo from the Commander (designee)) by Friday, 8 May 2009 to lessie.shuler@navy.mil or michael.b.miller.ctr@navy.mil. Nominations received after the deadline will not be accepted. Please address any questions to Ms. Lessie Shuler at (202) 685-6738 or Mr. Michael Miller at (202) 685-6752 (DSN 325) or at the email addresses listed above.