



DEPARTMENT OF THE NAVY

NAVAL STATION EVERETT
2000 WEST MARINE VIEW DRIVE
EVERETT, WASHINGTON 98207-5001

5381

Ser N00/161

22 Oct 08

Dear Sir or Madam:

Naval Station Everett is seeking the establishment of a stand-alone Automated Teller Machine (ATM) at Pacific Beach Resort and Conference Center in Pacific Beach, WA. Use of the recreational facility has increased greatly over the last few years due to extensive lodging upgrades. Customer growth has fueled an increased demand for services, including on-site ATM support.

Approximately 6,000 guests visit each month from June through September and 3,000 each month from October through May. Additional growth is anticipated due to the exceptional recreational opportunities available to military families.

The Department of the Navy (DON) will grant final approval based upon command evaluation of the proposals received. If selected, your bank will be required to follow policies outlined in Department of Defense (DOD) Directive and DOD Financial Management Regulation (FMR) available for review at http://www.fmo.navy.mil/services/inst_financialinstitutions.htm.

The DON's decision will be based on which financial institution offers the best overall value to the government. In evaluating the proposals, the DON will consider:

- ATM service offered
 - Range
 - Convenience
 - Cost
- Past performance

Proposals must include schedule for ATM implementation and frequency of ATM servicing. The selected financial institution must execute an operating agreement with Naval Station Everett. A sample is provided in Appendix C of the DOD FMR.

Proposals should be forwarded by 22 November to:

Commanding Officer
Naval Station Everett
2000 W. Marine View Drive
Everett, WA 98207

Questions may be addressed to Ms. Cindy Reid, Bank and Credit
Union Liaison Officer, at (425) 304-3356.

Sincerely,

A handwritten signature in red ink, appearing to read "T. L. Mascolo", with a long horizontal flourish extending to the left.

T. L. MASCOLO
Captain, U.S. Navy
Commanding Officer

Copy to: Commander, Navy Region Northwest (N8)